



CP#1-03 – Appeals

Approved: 05/20/07 | Revised: 06/11/22

- 1.0 Purpose of Council Policy:** This policy governs the process for appeals.
- 2.0 Right to Appeal:** Any person may appeal an action or inaction in accordance with the policies of the ICC Board, excluding those beyond the control of ICC.
- 3.0 Filing:**
 - 3.1** An appeal shall be in writing, and shall be directed to and received by the ICC CEO within 30 days of notice of the action or inaction which forms the issue being appealed or no appeal shall lie.
 - 3.2** An appeal shall not stay the action or inaction appealed unless so ordered by the ICC Board of Directors (ICC Board), which may occur at any time following filing of the appeal.
 - 3.3** The appeal shall include the following:
 - 3.3.1** A specific description of the issue being appealed;
 - 3.3.2** A statement describing precisely why the issue is being appealed;
 - 3.3.3** All appeals, except as to a staff action or inaction, shall also include the following:
 - 3.3.3.1** A detailed description of how the issue being appealed will adversely affect the appellant.
 - 3.3.3.2** A statement indicating the requested remedial action;
 - 3.3.3.3** The names and mailing addresses of individuals and organizations appealing and individuals and organizations being appealed will

shall be returned to the CEO within forty-five (45) days of